



Staniland Way
Werrington
Peterborough
PE4 6JT

t: 01733 765950
f: 01733 765951
info@kscs.org.uk
www.kscs.org.uk



Principal: Mr B Erwin

@ks_school



KenStimpsonSchool

Chair of Governors: Mrs B. Holland

ARB/AAE

6 September 2017

Dear Parents/Carer,

Year 10 Work Experience

We are once again organising Work Experience for our Year 10 students next year. If your son/daughter would like to take part in work experience, I can confirm the dates will be from **Monday 12 March** until **Friday 16 March 2018** for one week. Students will be given the chance to select up to six placement choices from a large online database of Peterborough companies. It is important all six of their choices are within a sector they would enjoy and where sufficient travel arrangements can be made. Due to large numbers and competition from other students, their first choice may not be possible and as a result, all selections should be chosen wisely. Students need to select a minimum of four choices and a maximum of six. Alternatively, students can arrange self-placements. Students will be able to make their selections in the new academic year when numbers are finalised.

The cost for this one-week placement is £45 per student. This also applies to self-placements. This is due to the Skills Service needing to carry out all relevant health and safety checks and ensuring the business has the correct insurance. If you wish for your son/daughter to participate in this event, please confirm your interest by returning the reply slip below by **Friday 15 September**. Once numbers have been finalised a payment letter will be sent home. It is vital payment is received before your son/daughter makes their choices on the database. The school is charged £45 per student once they sign up to the database and select their placement/self-placement as a result please ensure this is something your son/daughter would be fully committed to participating in.

Yours Faithfully,

Mr Adam Billitt

Career and Post-16 Administrator

Ken Stimpson Community School

01733 765950

✂.....

Name: «Name»

Form: «Reg»

I confirm that my son/daughter would/would not (Please delete as appropriate) like to go on Work Experience for one week and I am aware of the £45 cost.

Signed:

Please return to Reception/Admin



www.kscs.org.uk

