

Headteacher: Mr D. Whales | Chair of Governors: Mr A. Brown

25th April 2024

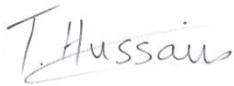
Dear Parent / Carer,

Some of you may or may not be aware that our Head of Year 9, Mr Reed, is currently off school with a trapped nerve. All staff and students would like to wish him a very speedy recovery.

In order to deal with pastoral issues in Mr Reed's absence, we have put in place a contingency plan to ensure a continued smooth running of Year 9. Mr Holman will be leading on Year 9 alongside the support of other key staff including myself.

If you have any issues that need addressing in Mr Reed's absence, we would like to request you email Mr Holman in the first instance (T.Holman@kenstimpson.org.uk) and ensure you cc in Mr Reed (N.Reed@kenstimpson.org.uk). Once Mr Reed returns, we will endeavour to inform parents and will revert back to the normal procedures.

Yours Sincerely



Mr T Hussain

Assistant Headteacher