

PSW/DWH  
24 May 2023

Dear Parent/Carer,

**Re: Standards and Expectations**

I am writing to inform you of changes to our behaviour policy within school that will come into effect after half-term, from Monday 5 June. This letter will only apply to a small number of students within our school community, but we feel it is important that all students and parents/carers are aware of these changes.

The core business of any school is the daily education delivered in the classrooms and we must ensure that these lessons are disruption free. If a student does disrupt the learning of themselves or others, the following process will be actioned:

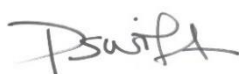
- staff will use our warn, move, remove system so students can correct their behaviour
- should negative behaviour continue, the student will be **removed from class**
- they will be directed to the behaviour unit within school where they must arrive promptly
- they will remain there until they have demonstrated to staff that they are ready to learn

Students will be monitored within the behaviour unit and will need to achieve 12 points (up to 4 points can be achieved each unit for positive behaviour) by demonstrating that they possess the appropriate attitude to learning before they are returned to lessons. This will take a minimum of 3 units to complete. Removal from lesson will result in a 45 minute after school detention that day for all students. This will take place between 3.15 and 4.00pm. We will endeavour to send a text message to parents/carers as early as possible so that you are aware of the sanction. Detentions for removal from Unit 5 will take place the following day.

If a student demonstrates behaviours that do not meet school expectations, such as truancy, they will be **internally excluded** within our **behaviour unit**. Once placed into the behaviour unit, students must achieve 24 points by demonstrating consistently that they have reflected on their behaviour, complied with staff requests, and completed the work assigned to them to a satisfactory level. Staff will work with students and support them to make positive choices and change their behaviour. There must be no further unacceptable behaviour to be returned to their timetabled lessons. Their progress in doing this will be monitored throughout the day and shared openly with students. Each full day that a student is internally excluded will finish at 4.00pm without exception.

Failure to comply with the procedures within the behaviour unit or continuous poor behaviour will result in the student receiving a fixed term suspension from school. Upon re-entry, the student will re-enter the behaviour unit until they have achieved the required 24 points. These processes will ensure that teaching staff are able to spend their time providing high quality lessons for our students.

Thank you for your continued support.  
Yours sincerely,



Mr P Swift  
Vice Principal

