

Headteacher: Mr D. Whales | Chair of Governors: Mr A. Brown

PSW

18 March 2024

Dear Parent/Carer,

As we progress through the school year, I would like to take a moment to address a matter of importance regarding our school day: punctuality.

Punctuality is a value that extends far beyond just being on time; it instils responsibility, respect, and discipline in our children, traits that are fundamental for success in both academic and personal pursuits. We, as educators, are dedicated to fostering these qualities in our students, and we greatly appreciate your partnership in reinforcing these values at home.

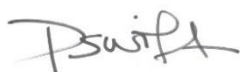
We understand that mornings can be hectic, and unforeseen circumstances may arise. However, consistent tardiness disrupts your child's learning experience and affects their academic progress. Furthermore, it also impacts the classroom environment for others. We kindly ask for your support in ensuring your child arrives at school promptly each day.

Once in school, there is no reason for students to be late for their lessons. We have built time into the school day to enable everyone to transition between classrooms.

There are consequences in place for lateness and these have been shared regularly with all students and parents. If students arrive at school after 9 am, they will be placed into the behaviour unit until the end of break and receive a 30-minute after-school detention. If students arrive to lessons late, this will be recorded on Class Charts. Every third instance of this will result in a 30-minute after-school detention. These consequences apply to all students within the school.

Please discuss the importance of punctuality with your child at home and thank you for your continued support. Standards at the school are increasing daily and lateness creates a distraction from learning. Removing these distractions makes a difference and will enable your child to be more successful. Staff time and resources are far better spent focused on improving educational outcomes than addressing students who arrive late.

Yours sincerely,



**Mr Swift**  
Deputy Headteacher