

AAE/RPN

31st January 2023

Dear Parents/Carer,

Year 10 World of Work Day: Thursday 23rd March 2023

Over the last few years, thousands of young people aged between 11 and 15 from schools across the UK have spent a special day at the workplace of their parents, carers, relatives or friends. This 'Take our Children to Work Day' is an opportunity to learn about the range of careers available and to see something of working life.

Ken Stimpson is offering Year 10 students this opportunity on **Thursday 23rd March 2023**. The day will form part of a study into the world of work and the training and qualifications needed to be a member of the work force in the 21st century. Before visiting their workplaces, students will be briefed. Whilst at work they will not be expected to perform work, but they will be expected to find out about the organisation they are visiting, its products or services and to look at one particular job in some depth.

All students who do not have a work shadow placement for World of Work Day are expected to be in school as normal and will be taking part in other work-related activities.

Please would you indicate on the reply slip below if you would be willing for your child to take part in this day and **whether it will be possible for your child to work shadow a member of your family or friend. If you could contact the chosen company and ask them to complete the permission slip confirming their acceptance of the student.** We enclose a letter that you can share with your employer covering our expectations of students and employers and details of insurance cover etc. before returning the slip.

Disclaimer: The school cannot accept responsibility for a student while on placement. In addition, I do not have the capacity to find students a place of work.

Please return **both the parent and employer permission slips** to Mrs Ayre / Mrs Patman by **Thursday 23rd February 2023**.

Yours Faithfully,

Mrs Ayre
Careers Lead

✂.....

Name:

Form:

My son/daughter will/will not (Please delete as appropriate) be taking part in **The World of Work Day**.

Work Placement:.....

Placement contact Name & Telephone No:

Address:.....

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31st January 2023

Dear Employer,

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Before accepting a 'World of Work' student and completing the attached tear off slip, we ask that you contact your insurers to confirm that a student taking part in the scheme is covered under your public liability insurance.

Disclaimer: The school cannot accept responsibility for a student while on placement. Unfortunately, we do not have the capacity to find students a place of work.

Yours faithfully,

Mrs Ayre

Careers Lead

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Employer confirmation

Name of Student:

Organisation/Business:

Contact:

Address:

Telephone Number:

Employment/Public Liability Policy No.: