**Ken Stimpson Academy - 16-19 Bursary Fund**

**Income Declaration**

This form is to assist in the collection of financial information to support a Discretionary Bursary application

**Student:**

*Student Name Form Group*

*Household details: Please state who you live with and their relationship to you*

|  |  |
| --- | --- |
| ***Name*** | Relationship to you |
|  |  |
|  |  |

**Parent/Carer/Student (where self-supporting):**

***Household Income.***

***Please use the questions below and provide evidence to enable financial assessment (delete as appropriate)***

1. Do you have a Tax Credit Award Notice which states your income for the tax year 2024/2025?

|  |
| --- |
| **YES/NO** |

 *Please provide a copy of the full notice (all pages).* **enclosed notice**

1. Are you currently receiving Universal Credit, Income Support, Income-based Jobseekers Allowance, Income-related Employment and Support Allowance or Pension Credit?

Please provide a copy of the most recent letter/notice confirming sum received.

For Universal Credit, please provide your 3 most recent monthly award statements, i.e. June/July/August 2024 for a September application.

|  |
| --- |
| **YES/NO** |

**enclosed notice**

1. Complete your taxable pay as an employee from all jobs before Tax and National Insurance contributions

 Please use figures from your Form P60 for the Tax year 2023-2024 **enclose form(s)**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Adult one (£)** | **Adult two (£)** | **Total Pay to date** |
| Job one  |  |  |  |
| Job two  |  |  |  |
| **Total Pay for the year** |  |  |  |

1. Write in value of any benefits in kind **enclose form(s)**

|  |  |
| --- | --- |
|  | **£** |
| Total for the year |  |

Form P11D or P9D from your employer for the tax year 2023-2024

5. Complete the total taxable income from self employment

 **enclose form(s)**

|  |
| --- |
| **£** |
|  |

Total for the year Total for all businesses

(please provide copy of tax calculation for 2023-2024)

6. Complete totals for both adults of any other income, including pensions for tax year 2023-2024

 **enclose form(s)**

|  |  |  |
| --- | --- | --- |
|  |  **Adult one (£)** | **Adult two (£)** |
| Income from savings |  |  |
| Income from property |  |  |
| Trusts, settlements etc |  |  |
| Foreign Income |  |  |
| Pensions(state or other) |  |  |
| Other (Dividends etc) |  |  |
| Total other income |  |  |
|  |  |  |

Please ensure documentary evidence is provided to prove the financial information provided

**PLEASE RETURN TO THE KEN STIMPSON ACADEMY FINANCE OFFICE WITH COPIES OF EVIDENCE**

(any original documents will be copied and returned)